

COMPLAINT FORM

REGULATORY EXAMINATION

IMPORTANT NOTICE:

- Any complaint you wish to make will be treated in the strictest of confidence. Please refer to the Terms and Conditions you signed when you wrote the examination to ensure that your complaint is legitimate. A complaint that does not comply with the terms and conditions will not be considered.
- The turnaround time for a complaint is three (3) working days.
- Note that a "complaint" is not the same as an "appeal" or "re-mark". Please refer to FSB's policy document which can be found on our website if you are not sure of the difference.
- All required fields on this form must be completed in full and writing must be legible.
- This form must be signed by the candidate.
- Direct all queries or completed forms to adele.whyte@fpimail.co.za or Fax: 086 631 3291.

Name:

Surname:

ID No:

Tel No:

Email:

Date of Exam:

Venue:

Candidate Ref No.:

Exam (eg RE1, RE5 etc):

Paper No.:

State your complaint here, giving as much detail as possible:

I, the undersigned hereby confirm that I have read and understood the FSB's terms and conditions relating to Complaints as well as the information provided under "Important Notice" at the top of this document. I hereby submit my complaint to FPI Examination Body.

 Candidate's Signature

 Date

OFFICE USE ONLY

DATE COMPLAINT RECEIVED	<input type="text"/>	OUTCOME (ACTION REQUIRED)
PERSON RESPONSIBLE	<input type="text"/>	
DATE RESOLVED	<input type="text"/>	
DATE CANDIDATE NOTIFIED	<input type="text"/>	
DATE FSB IS NOTIFIED	<input type="text"/>	

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 Fax: 086 631 3291
 Email: adele.whyte@fpimail.co.za